



Highland Christian School

"Christian Values, Academic Excellence"

135 S. French, Arlington, WA 98223
(360)403-8351 P
(360)403-4821 F
www.hcswa.org

Teacher Application

We realize that the key to a successful Christian School is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models. (Luke 6:40)

We look forward to receiving your application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

A. APPLICANTS NAME AND ADDRESS:

Full Name: _____

Application Date: _____ Date Available: _____

Present Address: _____

Phone Number: Days - _____ Eve - _____

Cell - _____ Best time to call? _____

SSN#: _____ How long have you lived at the above address? _____

Previous Addresses: _____

(Past 5 years) _____

B. POSITION DESIRED:

Please indicate 1, 2, 3 choice(s) in the parenthesis. Then to the right, please indicate the grade or subject in order of preference.

() Kindergarten _____

() Elementary _____

() Junior High _____

() High School _____

C. CHRISTIAN BACKGROUND:

In your own handwriting on the back of this paper, briefly give your Christian testimony.

Bible Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct?

Yes _____ No _____ Signature: _____

Statement Of Faith Please carefully read our Statement of Faith and indicate below your degree of support.

_____ I fully support the Statement as written without mental reservations.

Signature: _____

_____ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature: _____

D. PROFESSIONAL QUALIFICATIONS:

Please attach photocopies of all your college transcripts.

Formal Training

What degree(s) do you hold?

Degree	Date Received	Issuing Institution
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_____	_____	_____
_____	_____	_____
_____	_____	_____

Your Major(s): _____

Your Minor(s): _____

Teaching Experience

Sequentially list your teaching experience, with the most recent first.

School Name	Grades/Subjects	Dates
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_____	_____	_____
_____	_____	_____
_____	_____	_____

Are you familiar with various Christian or secular curriculums (i.e., ACE, A Beka, Bob Jones University, Saxon math, Addison Wesley, CSI, etc.)?

Teaching Credentials

Do you have an ACSI Teaching Certificate? _____

What level? _____ Remains valid for _____ years.

Do you have a state teaching certificate? _____ What state? _____

What kind? _____ Remains valid for _____ years.

Endorsement(s) List semester hours in endorsement area(s)

If you do not hold a certificate, what requirements do you lack?

Please attach photocopies of any certificates you hold.

E. EMPLOYMENT HISTORY

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may make copies of this page or, following the same format, use the reverse side.

Work
Background

1. Employer _____
Position _____ Dates of employ _____
Address _____
Supervisor's Name _____ Phone # _____
Reason for leaving _____

2. Employer _____
Position _____ Dates of employ _____
Address _____
Supervisor's Name _____ Phone # _____
Reason for leaving _____

3. Employer _____
Position _____ Dates of employ _____
Address _____
Supervisor's Name _____ Phone # _____
Reason for leaving _____

4. Employer _____
Position _____ Dates of employ _____
Address _____
Supervisor's Name _____ Phone # _____
Reason for leaving _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names?

F. PERSONAL REFERENCES:

You will need to sign the **Reference Release Form** that is attached and return it with this

application. Do not list family members or relatives for references.

Reference Give three references who are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

1. Name _____
Address _____
Phone _____ Position _____

2. Name _____
Address _____
Phone _____ Position _____

3. Name _____
Address _____
Phone _____ Position _____

Give three references who are qualified to speak of your professional training and experiences. List your current or most recent Principal or Supervisor first.

1. Name _____
Address _____
Phone _____ Position _____
School _____

2. Name _____
Address _____
Phone _____ Position _____
School _____

3. Name _____
Address _____
Phone _____ Position _____
School _____

G. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Highland Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, age, or disability.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid only for hours worked, per HCS's substitute teacher policy.

I authorize Highland Christian School to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release Highland Christian School, my former employers, references, and all other parties from any and all claims, demands or liabilities arising out of, or in any way related to, such investigation or disclosure.